

PRIVACY POLICY

Willoughby Begg Design is committed to protecting your privacy and maintaining the security of any private information you provide. We adhere to the requirements of the data protection legislation in the UK. If you have any questions about privacy on our website please contact us.

Willoughby Begg Design (we' or us') have created this privacy policy to demonstrate our commitment to privacy. The following discloses our information gathering, use and dissemination practices. By using this site, you are deemed to accept the terms of our privacy policy. If you do not agree with this policy, please do not use this site.

Willoughby Begg Design may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1st March 2023.

Personal information we may collect

You are not required to provide any personal information in order to obtain general access to this site. However, if you choose to contact us via the contact details supplied we may require you to provide personal information to allow us to understand your needs and provide you with a better service. For example we may collect:

- Name and job title
- Contact information including email address
- Demographic information such as postcode, preferences and interests

Disclosure of personal information

Please note that we will not share your personal information with any third parties for direct marketing purposes. Any information supplied to us via the via telephone or email will only be used for the purpose of progressing your enquiry or request.

We reserve the right to disclose user information when required to do so by law or when we have reason to believe that the disclosure of such information is necessary to identify, contact or bring legal action against someone who may be causing injury to or interference with (either intentionally or unintentionally) our rights or property, other users or anyone else that could be harmed by such activities.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please write to us.

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.

Payment Information

We do not store credit card details, nor do we share customer details with any third parties.

Links to Other Sites

This site may contain links to other sites that take you outside this site. These sites are beyond our control and are governed by the privacy policies of those sites, which may differ significantly from our own. Please do not assume that the privacy afforded to you by this site is also afforded to you by sites that have links to our own.

IP addresses and cookies

In the course of using our site, we automatically track certain information about you, including what browser you are using and your IP address. Like most websites, our site also uses cookies. Cookies are pieces of information that a website transfers to an individual's hard drive for record keeping purposes. Cookies are used to simplify functions on our site and can be linked to personal information. You can reset your browser to refuse all cookies or indicate when a cookie is being sent. Please be aware, however, that some features of this site may not function or may be slower if you refuse cookies. By using this site, you are deemed to accept the use of cookies. If you do not consent to this, please do not use our site.

Disclaimer

This site has security measures in place to protect the loss of, misuse of or unauthorised access to data. We take this responsibility very seriously and make every effort to ensure your personal information is secure. However, no data transmission over the Internet can be guaranteed to be 100% safe. With this in mind, whilst we strive to protect your personal information and privacy, we cannot guarantee the security of any information you disclose or transmit to us online and cannot be responsible for its theft, disclosure or subsequent misuse.